

Complaint Procedures

A student, parent or employee that in good faith believes that the District has violated federal law and state regulatory guidance pertaining to the delivery of Title I services and programs, and the allegations cannot be resolved with the school site administrators and Regional Center administrators, may file a formal complaint, as follows:

1. A formal allegation regarding a violation of federal law and state regulatory guidance pertaining to the delivery of Title I services and programs may be filed in writing within 30 days of the incident and should specifically state the facts about the alleged incident(s) and the provision of law or rule being violated. Such a complaint must be forwarded to:

Dr. Magaly C. Abrahante, Assistant Superintendent
Title I Administration
Miami-Dade County Public Schools
1450 NE 2nd Avenue, Room 500
Miami, Florida 33132
Tel. 305 995-4549

2. A meeting will be held with the Complainant within 10 business days. Every effort will be made to review the allegation(s) and resolve the matter to the satisfaction of the Complainant. A written notice of the resolution or non-resolution of the matter shall be forwarded to the Complainant.

3. If no satisfaction can be reached, the complainant can appeal the determination with the Associate Superintendent, Office of Intergovernmental Affairs and Grants Administration.

4. If the Complainant feels that his complaint with the District has not been resolved to his/her satisfaction, he/she may file a complaint with the Florida Department of Education, providing the basis for the complaint.

Complaint Procedures for Non-public Schools

The District complies with the NCLB Section 1120, Participation of Children Enrolled in Private Schools. In compliance with the provisions of the NCLB, the District consults in a timely and meaningful manner on the design and development of the non-public program with appropriate private school officials of eligible schools that have opted to receive services provided by Title I Administration.

A private school official that in good faith believes that there is non-compliance on the part of the District with the provisions of the law regarding the meaningful and timely consultation or the due consideration of the views of the official or a dispute relative to the low income data for private school students, may follow the following complaint procedures:

1. A formal allegation regarding a violation of federal law and state regulatory guidance pertaining to the District's delivery of Title I services and programs to non-public schools may be filed in writing within 30 days of the incident and should specifically state the facts about the alleged action(s) and the provision of law or rule being violated. Such a complaint must be forwarded to:

Dr. Magaly C. Abrahante, Assistant Superintendent
Title I Administration
Miami-Dade County Public Schools
1450 NE 2nd Avenue, Room 500
Miami, Florida 33132
Tel. 305 995-4549

2. A meeting will be held with the Complainant within 10 business days. Every effort will be made to review the allegations and resolve the matter to the satisfaction of the Complainant. A written notice of the resolution or non-resolution of the matter shall be forwarded to the Complainant.

4. If no satisfaction can be reached, the Complainant can appeal in writing the determination with the Associate Superintendent, Office of Intergovernmental Affairs, Grants, Marketing, and Community Services.

5. If the Complainant feels that his complaint with the District has not been resolved to his/her satisfaction, the individual may file a complaint with the Florida Department of Education, providing the basis for the complaint. Also, pursuant to the NCLB, non-public schools officials may appeal to the Secretary of Education no later than 30 days after the State Educational Agency resolves or fails to resolve the complaint within a reasonable period of time. A copy of the State's resolution and a complete statement of the reasons supporting the appeal shall accompany the appeal. The Secretary shall investigate and resolve the appeal no later than 120 days after receipt of the appeal.